

4-H Club Enrollment Checklist

Club: _____ Date Received: _____ Staff Initials: _____

Club Leader: _____ Phone: _____

***** Please do NOT use old forms. *****

NEW CLUBS ONLY:

- ☐ Request for Official Approval to Establish a Michigan 4-H Youth Group (required - new clubs only)
- ☐ Group Exemption Authorization Form (required - new clubs only)
- ☐ 4-H Club Constitution (required - new clubs only)

RETURNING CLUBS ONLY:

- ☐ Annual Financial Summary for 2021-2022 (required)

ALL CLUBS:

- ☐ Club Information Sheet (required)
- ☐ Bylaws or Club Rules (required, submit when approved by club)
- ☐ Civil Rights Compliance Statement (required)
- ☐ Club Officer Information Sheet (submit when officers are elected)

NOTES:

IMPORTANT: Each member and screened volunteer must enroll/re-enroll online at <https://v2.4honline.com>. Adult volunteers must also complete their annual screening requirements in MSU Extension Volunteer Central: https://msu.samaritan.com/custom/502/volunteer_home.